**APPLICATION FORM**

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The application form will be sent to **ICDQ sh.p.k.**: Pallati i Kulturës, K.1, Tirana, Albania; tel/fax + 355 4 2250631, Email: [info@icdq.al](mailto:info@icdq.al), Website: [www.icdq.al](http://www.icdq.al)

The following information are necessary for the calculation of costs and time required for the conduction of audit and certification schemes / regulations required by the client.

Note: in cases when requesting certification for more than one regulation / law shall be calculated a reduction for the inspection costs.

Within 15 days from the reception of the application form, the company will receive the offer requested.

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| **Presentation of the company** | Company name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Legal Representative/Administrator\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  City\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Country \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Tel\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Fax\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  E-mail\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Web\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Contact person: Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Job position\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Tel\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Product orientation** | □ Production □ Wild Collection □ Animal Husbandry □ Beekeeping  □ Processing □Group producing □ Marketing □ Import  □ Export □ Other |
| **Type of certification** | □ Organic Production Standard ICDQ □ Reg CE 834-07  □ Law 9199/04 □ Bio Suisse  □ NOP □ GLOBALGAP  □ Other |
| **Location units** | Where are located the production units? |
| **Short description of company** | Date of starting of the organic production system application:  Previous Certification? Yes □ No □  If Yes, for wich standard/law?  Certification Body?  Knowledge of organic production practices? : Yes □ No □ |
| **Production** | Cultivated area (ha): Number of plots:  The area for spontaneous collection products (ha): Number of areas:  Production (the list of the products)    List of products for which certification is requested:  The presence of a group of producers?: Yes □ No □ |
| **Other information related to the producer groups** | 1) Number of the production areas (village, etc)  2) Number of the producers (in total or for each area)  3) The prensence of an Internal Control System Yes □ No □  When exists, give a short description: |
| **Processing / Export** | Number of units:  Type of units:  List of products for which certification is requested:  , |

Place and Date Stamp and signature of the operator